

# Magellan Charter School

## Board Meeting

August 15, 2023

6:00pm

*Board members in attendance:* Suzy Allaire, Jessica O'Donovan (non-voting), Ali Pulley, Sean Witty, Jim Nowak, John Esham, Ailis Monsees

*Visitors:* Becky Green, Sheri Regan, Katie Lennon, Tricia Liberatore

The meeting was called to order by J. Nowak at 6:00pm. No conflicts of interest relating to the agenda were declared.

Jim welcomed guests and introduced board members.

*Approve Minutes by J. Nowak @ 6:04pm*

- A. Pulley moved to approve the 6.8.2023, 7.27.2023 and 8.1.2023 meeting minutes. S. Allaire seconded and the motion passed unanimously.

*Booster Update @ 6:06pm*

*MaP Update by K. Lennon @ 6:07pm*

- Meet the Teacher event was successful for families and staff.
- EduTrak was effective for purchases.
- MaP memberships are up over the previous year (\$8,350 to date).
- Spirit wear purchases are extended online through Tuesday, Aug 29.
- Introduction of new Volunteer Recognition & Awards Program to support outstanding parental volunteers.
- Crumbl Cookie Dine-Out Event scheduled for Weds, Aug 23.
- It's Up To Us Annual Fundraiser will run Sept 18-Oct 13.

*Financial Update by B. Green @ 6:59pm*

- Provided education to the board on the budgeting process.
- 2022-2023 Budget final results.

- Board discussed passing a policy requiring annual contracts for all after-school vendors. Ali Pulley moved to establish annual contracts for after-school vendors. S. Witty seconded, and the motion was approved unanimously.

*Staff Update by T. Liberatore @ 7:15pm*

- Positive first few days for both teachers and students.
- Discussion around ability to record 8<sup>th</sup> grade awards, to showcase to the school.
- Awareness and discussion around the new paid parental leave policy available to Charter Schools. There is continued research on this State Board policy.

*School Updates by J. Donovan @ 8:08pm*

- Introduced word of the year as “Reach”, connecting objectives back to the overall goals of the school.
- Positive results providing more flexibility to students during outdoor lunch/recess. Students managed their time productively
- Introducing the Social Institute to staff, a skill building program on navigating social, emotional and mental health needs.

*Finalize Committee Assignments by J. Nowak @ 8:18pm*

- Discussed board member participation in committees, including Academic Excellence, Finance, Governance and Strategic Planning.
- Continued need for non-board committee members/volunteers.

*Confidentiality and Conflict of Interest Policies by A. Monsees @ 8:25pm*

- Board members reviewed the two policies and signed annual statements agreeing to the terms.

*Closed Session @ 8:35pm*

- On proper motion by S. Allaire and seconded by A. Pulley, the board unanimously approved to enter Closed Session pursuant to G.S. 143.318.11(a)(3) to preserve the attorney client privilege.
- On proper motion by S. Witty and seconded by J. Esham, the board unanimously approved to leave Closed Session.

Next board meeting is scheduled for September 19, 2023 at 6:00 pm.

S. Allaire moved to adjourn, and S. Witty seconded. Meeting adjourned at 9:00pm.