

Magellan Charter School

Board Meeting

June 8, 2023

6:00 pm

Board members in attendance: Suzy Allaire, John Esham, Jim Nowak (via phone), Jessica O'Donovan (non-voting), Jessica Oehlrich, Ali Pulley, Sean Witty.

Visitors: Erin Grant, Becky Green, Tricia Libatore, Ailis Monsees, Sheri Regan

The meeting was called to order by A. Pulley at 6:03 pm. No conflicts of interest relating to the agenda were declared.

Approve Minutes by J. Oehlrich @ 6:05 pm

- J. Esham moved to approve the 5.16.2023 meeting minutes. S. Allaire seconded, and the motion passed unanimously.

Presentation of Board Candidate Ailis Monsees @ 6:10 pm

2023-2024 Annual Budget and May Actuals from B.Green @ 6:16 pm

- Reviewed preliminary May budget results
- Proposed the 2023-2024 school budget.
- J. Oehlrich moved to increase the Instructional Assistant/Recess Assistant position from 80% to 100% for an increased cost of \$7200. S. Allaire seconded, and the motion passed unanimously.
- J. Nowak moved to approve the proposed 2023-2024 budget. S. Witty seconded, and the motion passed unanimously.

MaP Update by E. Grant @ 7:13 pm

- A check for \$74,378.52, funds raised in It's Up to Us Annual Fundraiser, will be presented to the school on June 30, 2023.
- Elizabeth Crawford was voted in as Assistant Treasurer on the MaP Executive Board.
- MyHotLunchBox will be used for vendor lunches in 2023-2024. The team is finalizing the lunch options and streamlining the process for next school year.

Closed Session @ 7:27 pm

- On proper motion by J. Oehlrich and seconded by S. Witty, the board unanimously approved to enter Closed Session pursuant to G.S. 143-318.11(a)(6) to discuss a personnel issue.

- On proper motion by S. Allaire and seconded by S. Witty, the board unanimously approved to leave Closed Session.

ACTION ITEM: Head of School evaluations due to board chair by Monday, June 12.

Board Candidate Recommendation by A. Pulley @ 9:18 pm

- The board discussed prospective board member candidate Ailis Monsees' qualifications. S. Witty moved to invite Ailis Monsees to serve on the Magellan Board of Directors. J. Esham seconded, and the motion passed unanimously.
- J. Oehlrich nominated Ailis Monsees as Secretary. S. Allaire seconded, and the motion passed unanimously.

Housekeeping @ 9:25 pm

- The board expressed thanks to J. Oehlrich for her service on the board.
- Board Retreat scheduled for Tuesday, August 1, 2023 from 4 - 8 pm.
- Next board meeting is scheduled for Tuesday, August 15, 2023 at 6:00 pm.

J. Oehlrich moved to adjourn, and S. Allaire seconded. Meeting adjourned at 9:28 pm.