

Magellan Charter School

Board Meeting

April 18, 2023

6:00 pm

Board members in attendance: Suzy Allaire, John Esham, Jim Nowak, Jessica O'Donovan (non-voting), Jessica Oehlrich, Ali Pulley, Sean Witty.

Visitors: Mike Braga, Becky Green, Sheri Regan, Amy Grant, 5th grade students and parents

The meeting was called to order by A. Pulley at 6:03 pm. No conflicts of interest relating to the agenda were declared.

Ali welcomed guests and introduced board members.

Student Presentation: 5th Grade Citizen Science by A. Grant @ 6:03 pm

- Students shared their experience of conducting citizen science - where they help researchers collect data, analyze results, and solve problems. Students demonstrated their skills of observation, data collection, and deductive reasoning by participating in The Lost Ladybug Project.

MaP Update by J. Hepp @ 6:25 pm

- MaP Executive Committee is seeking candidates for the assistant treasurer role.
- MaP Pass-the-Baton event is scheduled for May 26 at 8:00 am to thank committee volunteers and pass information to next year's committee leadership. S. Allaire and A. Pulley will attend as board representatives.
- Teachers and staff will be surveyed about the operational impact of My Hot Lunchbox and identify areas for improvement. As a fundraiser, MHLB has been very successful.
- McTeacher Night was a tremendous success, raising \$1,279.
- Upcoming dates: Spring Cleanup Day (April 18), Yearbook Orders Due (April 19), MaP Meeting (April 25), Middle School Dance (April 28)

Booster Update @ 6:34 pm

- A concern was raised about athletics teams crossing the parking lot to access the adjacent field during carpool. The board requested the Athletics department create and document a procedure to access the field safely. Procedure will be shared and reinforced with coaches and volunteer parents.

- L. Harp brought forward a proposal to run a Magellan summer training program that would be open to rising Magellan 6th - 8th grade students. The program would run for 6-weeks with Volleyball scheduled M-W from 9 - 11 am and Basketball scheduled W - F times TBD. The board suggested additional consideration be given to the fee structure, how other sports would be offered, additional cleaning needs of the building, and financial assistance for students through the booster club. No board action taken. Discussion will continue with AD, HoS, and Boosters.
- A parent has been running conditioning sessions with the baseball players this season. Athletics would like the parent to work with all Magellan athletes during their seasons and requested a space to store the training equipment.

Staff Update by M. Braga @ 7:20 pm

- Several staff asked why they are being asked to provide health certificates. § 115C-323 states that when you are initially hired or have taken an absence for a year or 6 months, you have to have a health certificate from a physician. The health certificate shows you are in good health and can perform your job, including TB test. This requirement has been overlooked and staff will have one year to be in compliance.
- M. Braga shared the success of the middle school curriculum night hosted by teachers for rising 6th grader families.

Financial Update by B. Green @ 7:32 pm

- Reviewed the March budget results.

School Updates by J. O'Donovan @ 7:36 pm

Approval of Staff Contracts 2023-2024

- A recommendation was made to renew all staff contracts except for the two staff members who are resigning. In addition, the contract process will be different in the following ways:
 - Contract template has been updated to be in full compliance with current labor laws and regulations and includes new legalease.
 - Contracts will be sent through a digital signing platform.
 - In the past, salaries benchmarked to the WCPSS scale weren't increased until the legislature passed the budget, including the known step increase. This year, we will provide the step increase at the first paycheck, and any increases above that will be given retroactively.
- J. Esham moved to approve teacher contracts for the 2023-2024 school year. J. Nowak seconded, and the motion passed unanimously.

Recommendation for New Hire

- J. Oehlich moved to approve Amber Evans for the open 3rd grade Math & Science position. S. Allaire seconded, and the motion passed unanimously.

Consideration of Accrued Banked Days

- The school has only used one of the 8.5 banked days for weather and other unforeseen closures. Proposed changing May 26th from an early release to a holiday (no school for teachers and students).
- J. Oehlich moved to change May 26, 2023 from an early release to a holiday, pending confirmation of the testing schedule, to use one of the accrued 7.5 days. J. Esham seconded, and the motion passed unanimously.
- The board suggested staff bring a revised 2023-2024 calendar that proactively returns unused banked calendar hours.

Capital Campaign Update by J. Oehlich, A. Pulley and J. Nowak @ 8:13 pm

- Two kickoff meetings are scheduled - Thursday, April 20th at 6:30 pm and Tuesday, April 25th at 7:45 am. Board members should attend both meetings.

Lottery/Enrollment Software by J. Oehlich @ 8:19 pm

- School staff is evaluating lottery software to adopt for school use. A product recommendation will be brought to the board for consideration.

Closed Session @ 8:40 pm

- On proper motion by S. Witty and seconded by S. Allaire, the board unanimously approved to enter Closed Session pursuant to G.S. 143-318.11(a)(3) to discuss a personnel issue.
- On proper motion by S. Allaire and seconded by J. Oehlich, the board unanimously approved to leave Closed Session.

Next board meeting is scheduled for May 16, 2023 at 6:00 pm.

J. Oehlich moved to adjourn, and S. Allaire seconded. Meeting adjourned at 9:01 pm.