

Magellan Charter School

Board Meeting

March 21, 2023

6:00 pm

Board members in attendance: Suzy Allaire, John Esham, Jim Nowak, Jessica O'Donovan (non-voting), Jessica Oehlich, Ali Pulley, Sean Witty.

Visitors: Mike Braga, Becky Green, Sheri Regan, Sara Dail, Lisa Tunstall, Cheryl Muncie, Trish Liberator, and 4th grade students, and parents

The meeting was called to order by A. Pulley at 6:04 pm. No conflicts of interest relating to the agenda were declared.

Ali welcomed guests and introduced board members.

Student Presentation: 4th Grade Recorder Performance + Science & Symphony Highlights @ 6:04 pm

- The 4th grade teachers introduced Science and Symphony, a week-long cultural arts event where 4th graders learn about science through music. In preparation for this learning experience, students learned to play the recorder and master various songs. Students performed for the board.

Approve Minutes by J. Oehlich @ 6:17 pm

- J. Esham moved to approve the 2.15.2023 meeting minutes. S. Witty seconded, and the motion passed unanimously.

Booster Update @ 6:19 pm

- The soccer scoreboard is repaired.

MaP Update by J. Hepp @ 6:20 pm

- The MaP executive committee is seeking an assistant treasurer.
- Developing a MaP handbook.
- MaP bylaws will be updated at the next general membership meeting.
- S. Allaire volunteered to be the board liaison to MaP and the board representative at MaP meetings.

Staff Update by M. Braga @ 6:26 pm

- Staff asked why teacher year end reviews are being done in March and not May. New teacher reviews must be complete by April 1st because of the Beginning Teacher Plan. Admin will work to push back reviews of returning teachers.
- Staff asked when the board will meet with staff. Two board members will be meeting with grade level teams in April/May.

Financial Update by B. Green @ 6:38 pm

- Presented the February budget results.
- Discussed facility needs including new carpet in the elementary classrooms, tile floor in the iLab, sink and counter in iLab, and urinal replacement in boys bathrooms. Stan and Becky are getting estimates for all projects.
- The school recommended using this year's budget surplus to purchase planned technology equipment.
- The school requested the Magellan Education Foundation replace the split air conditioner in the computer lab/server room. Estimated cost is \$8,000.
- S. Witty moved to request \$8,000 from the Magellan Education Foundation to replace the air conditioner in the computer lab/server room. J. Esham seconded, and the motion passed unanimously.
- Preliminary FY23-24 budget was presented.

School Updates by J. O'Donovan @ 7:17 pm

- The Buddy Program is being reconfigured for SY 2023-2024 to include 5th and 6th grade students. It will be adjusted to pair 3rd & 6th, 4th & 7th, 5th & 8th. Allows the entire school to be part of the buddy program.
- Update on master schedule plan for 23-24 - Feedback from grade representatives regarding this year's master schedule is mostly positive. The committee will continue to design next year's master schedule with the following priorities:
 - Repurposing one IA position (80%)
 - Add support & supervision at lunch/recess
 - Provide some planning coverage for teachers
- A lockdown drill with law enforcement is scheduled for April 14, 2023 during lunch/recess.

Capital Campaign Update by J. Oehlich, A. Pulley and J. Nowak @ 8:13 pm

- Two kickoff events are being planned so more families can attend this event. Scheduled for Thursday, April 20 at 6:30 pm and Tuesday, April 25 at 8:00 am. All board members and administrators are invited to attend.

School Climate Survey by J. Oehlich @ 8:19 pm

- The Comprehensive School Climate Inventory (CSCI) was last administered in March 2020. The board would like to administer this survey every two years, beginning in November 2023. Added to the board calendar.

- J. Oehlich will send a quote to R. Green and share the survey information with the board.

Schedule End of Year & Exit Interviews with Staff @ 8:25 pm

- Board members should schedule end of year and exit interviews with grade-level teams and departing staff members to be completed by mid-May.

Board Member Recruitment by J. Oehlich @ 8:34 pm

- The board had a robust discussion about opening board seats to members of the community outside of Magellan.

Closed Session @ 8:47 pm

- On proper motion by S. Allaire and seconded by J. Oehlich, the board unanimously approved to enter Closed Session pursuant to G.S. 143-318.11(a)(3) to discuss a personnel issue.
- On proper motion by J. Oehlich and seconded by S. Allaire, the board unanimously approved to leave Closed Session.

Next board meeting is scheduled for April 18, 2023 at 6:00 pm.

J. Oehlich moved to adjourn, and S. Allaire seconded. Meeting adjourned at 9:22 pm.