

# Magellan Charter School

## Board Meeting

January 17, 2023

6:00 pm

*Board members in attendance:* Suzy Allaire, Jim Nowak, Jessica O'Donovan (non-voting), Jessica Oehlich, Ali Pulley, Sean Witty. *Absent:* John Esham

*Visitors:* Mike Braga, Becky Green, Sheri Regan, Gina Riggins, Josh Riordan, Eli G, Grace W

The meeting was called to order by A. Pulley at 6:02 pm. No conflicts of interest relating to the agenda were declared.

Ali welcomed guests and introduced board members.

### *Student Presentation: 8th Grade Mock Trial Team @ 6:02 pm*

- Magellan was invited by a local charter school to participate in a mock trial competition. J. Riordan will be supervising a 10 member team of 8th graders as they prepare to defend or prosecute a case at the courthouse in April. Students shared their initial plans and excitement for learning about civil/criminal law and courtroom procedures.

### *Approve Minutes by J. Oehlich @ 6:23 pm*

- J. Nowak moved to approve the 12.12.2022 and 12.27.2022 meeting minutes. S. Witty seconded, and the motion passed unanimously.

### *MaP Update @ 6:25 pm*

- My Hot Lunch Box transition team is continuing to work out the kinks in the new vendor lunch system.
- The 8th grade service project has been renamed Serve+Share Magellan Community Dinner (formerly Cue & Do). Tickets are on sale through February 17, 2023. The entire Magellan community is invited to come together for a meal catered by Milton's and served by the 8th grade class. "Tips" for exceptional service and entertainment will be donated to SafeChild.

### *Booster Update @ 6:35 pm*

- The adjacent field will be used for baseball practice this spring. Booster Club is creating a plan to redirect parking to the front of the lot and improve the field conditions for play.

*Adjacent Land Update by S. Allaire @ 6:38 pm*

- The rezoning and annexation of the adjacent Magellan property will be presented to Raleigh City Council on February 7, 2023. Successful rezoning and annexation of this parcel into the city of Raleigh will allow for city sewer and water on the property.

*Financial Update by G. Riggins @ 6:50 pm*

- Becky Green was formally introduced to and welcomed by the board.
- Reviewed December budget results.
- End of year projection indicates a surplus of \$97,341.73. The finance team will evaluate how best to use this surplus as it brings a budget amendment to the board in February.

*Staff Update by M. Braga @ 6:58 pm*

- A. Pulley complimented the organizers of the December student assembly.
- Staff requested clarification on the amount of notice required for PTO to be approved. The question was redirected to the Head of School.
- Staff expressed the need for dedicated planning time in the school schedule in order to do their job effectively. The lack of space in the building, increasing student needs, and expanded testing requirements by the state eat away at the minimal planning time built into the calendar with workdays and early release days. The board requested the grade level reps and admin continue to review and revise the schedule and take another stab at restructuring the day.

*School Updates by J. O'Donovan @ 7:39 pm*

- Presented and discussed the 2021 and 2022 End-of-Grade and End-of-Course assessment results and the 2022 School Report Card.
- Hiring Update: The search for an elementary school counselor is still underway. A promising candidate will be moving to the second round of interviews.

*Governance Committee Update by J. Oehlich @ 8:30 pm*

- Recommended adding 3b of NC General Statutes § 115C-218.45 to the lottery enrollment priority. This would allow children of the charter school's board of directors to receive priority admission into the school. After much discussion, the board decided not to move forward at this time.
- Adopted a Board Member application to assist in the board member recruitment process.
- Recommended adding the following responsibility to the Strategic Planning Committee charter:
  - Initiate, schedule and lead at least 2 strategic planning meetings each school year to coordinate responsibilities and collaborate with MAP, Boosters, Board and Administration.

Next board meeting is scheduled for February 15, 2023 at 6:00 pm.

J. Oehrich moved to adjourn, and S. Allaire seconded. Meeting adjourned at 8:59 pm.