

Magellan Charter School

Board Meeting

November 15, 2022

6:00 pm

Board members in attendance: Suzy Allaire, Jessica O'Donovan (non-voting), Jessica Oehlich, Ali Pulley, Sean Witty

Visitors: John Esham, Stephanie Ford, Lisa Freeman, Amy Grant, Jim Nowak, Gina Riggins, Anika Taylor.

The meeting was called to order by A. Pulley at 6:05 pm. No conflicts of interest relating to the agenda were declared.

Ali welcomed guests and introduced board members.

Closed Session @ 6:05 pm

- On proper motion by J. Oehlich and seconded by S. Witty, the board unanimously approved to enter Closed Session pursuant to G.S. 143.318.11(a)(3) to discuss a legal matter.
- On proper motion by J. Oehlich and seconded by S. Allaire, the board unanimously approved to leave Closed Session.

Student Presentations @ 6:31 pm

- Magellan was awarded a federal grant to offer a year-long math enrichment program. The Nautical Ninja After School Enrichment Program equips students for higher level mathematics learning by designing activities targeting skill gaps and developing problem solving and critical thinking skills. This is a project based program, focusing on applying mathematics to health, nutrition and fitness, and may include personal fitness goals. Students researched, designed, sketched, modeled, and scaled an obstacle course for Magellan that includes physical and mental obstacles. The proposed location for this obstacle course is the detention pond behind Mrs. Grant's classroom.
- Stephanie Ford, Anika Taylor, Lisa Freeman and students of the Nautical Ninja's presented their work thus far - three obstacle course designs - and solicited feedback from the board. Students and staff will vote on the obstacles to be built, and the second trimester will be focused on building the winning course.

Approve Minutes by J. Oehlich @ 6:45 pm

- S. Allaire moved to approve the 10.18.2022 meeting minutes. S. Witty seconded, and the motion passed unanimously.

Board Candidate Introductions @ 6:48 pm

- Board candidates John Esham and Jim Nowak were introduced.

MaP Update @ 7:15 pm

- My Hot Lunch Box program implementation is moving forward as planned. Daily distribution of purchased lunches will be completed by one of the four parent lunch volunteers from each grade level.
- The Magellan community reached the It's Up to Us fundraising goal of \$70,000! The fundraising team is focused on bringing in outstanding matches.

Booster Update @ 7:22 pm

- Booster club expressed concern for loss in fundraising revenue from Chick-fil-a sales.
- Keith Moffat would like to gravel the path from the entrance of the adjacent property and create a temporary parking area for cars. The Moffat's will donate staff and equipment, but \$4K is needed for gravel.
- J. Oehlich moved to request 4K in funds from the foundation for gravel parking. S. Witty seconded, and the motion passed unanimously.

Staff Update by A. Grant @ 7:30 pm

- Staff requested a portion of the banked minutes in the 2023-2024 proposed calendar be used to create two additional teacher workdays. Will be discussed as part of the school update.

Financial Update by G. Riggins @ 7:33 pm

- Reviewed October budget results.
- WCPSS, along with other counties, tried up their revenue estimates and Magellan realized a \$135K unbudgeted increase in local revenue.
- The Finance Committee recommended a \$250 holiday bonus for all staff. The total cost is \$13,000 and would be included in the December payroll. The bonus is traditional but discretionary.
- S. Witty moved to approve a \$250 bonus for staff for a total of \$13,000. S. Allaire seconded, and the motion passed unanimously.

School Updates by J. O'Donovan @ 7:52 pm

Review procedures for Independent Educational Evaluation (IEE):

- DPI recommended the school create a procedure for Independent Educational Evaluations (IEE). Jessica presented draft IEE procedures to be used internally at the school.

Review and approve draft calendar for 2023-2024 school year:

- Based on the 1025 hour model, the school presented a draft calendar. The proposed calendar included two additional teacher workdays requested by staff. The board asked the staff to reconsider reducing the number of early release days in favor of increasing teacher work days.

Hiring:

- The Elementary School Counselor candidate declined the school's offer. Currently, there are no active candidates for this part time position. Most candidates are seeking full time employment.
- Staff proposed shifting the Middle School Counselor position from 5-day to 4-day, and increasing the open Elementary School Counselor position to 4-day with benefits. The updated position will be posted.

Board Member Search @ 8:58 pm

- The board discussed prospective board member candidate qualifications. J. Oehlich moved to invite Jim Nowak and John Esham to serve on the Magellan Board of Directors. S. Witty seconded, and the motion passed unanimously

Closed Session @ 9:27 pm

- On proper motion by J. Oehlich and seconded by S. Witty, the board unanimously approved to enter Closed Session pursuant to G.S. 143.318.11(a)(1) to discuss a confidential personnel issue.
- On proper motion by J. Oehlich and seconded by S. Witty, the board unanimously approved to leave Closed Session.

Next board meeting is scheduled for December 12, 2022 at 6:00 pm.

S. Allaire moved to adjourn, and S. Witty seconded. Meeting adjourned at 10:05 pm.