

# Magellan Charter School

## Board Meeting

August 3, 2022

6:30 pm

*Board members in attendance:* Suzy Allaire, Jessica O'Donovan (non-voting), Jessica Oehlrich, Ali Pulley, Sean Witty *Absent:* Deirdre O'Malley

*Visitors:* Mike Braga, Sheri Regan, Gina Riggins

The meeting was called to order by A. Pulley at 6:33 pm. No conflicts of interest relating to the agenda were declared.

### *Closed Session @ 6:35 pm*

- On proper motion by J. Oehlrich and seconded by S. Allaire, the board unanimously approved to enter Closed Session pursuant to G.S. 143.318.11(a)(3) to consult with our attorney and preserve the attorney client privilege.
- On proper motion by S. Allaire and seconded by S. Witty, the board unanimously approved to leave Closed Session.

### *Approve Minutes by J. Oehlrich @ 7:01 pm*

- S. Allaire moved to approve the 6.23.2022, 7.6.2022, and 7.14.2022 meeting minutes. S. Witty seconded and the motion passed unanimously.

### *Confidentiality and Conflict of Interest Policies by J. Oehlrich @ 7:04 pm*

- Board members reviewed the two policies and signed annual statements agreeing to the terms.

### *MaP Update @ 7:07 pm*

The board reviewed a written update provided by MaP President J. Hepp:

- School vendor lunches will continue to be processed via Charter Pay through the end of October until a transition to a new payment system is complete.
- MaP will continue to facilitate vendor lunches and organize volunteers but the money will run through the school.
- Continue to emphasize the role of volunteers at the school; both the minimum requirement of one lunch duty per month per child and chaperoning voyages, as well as additional support like carpool, vendor lunches, charring committees, etc.
- All meetings will be held virtually at 7:30 PM and dates will be posted to the school calendar.

*Booster Update @ 7:16 pm*

- The final budget is being developed by the Booster President and Treasurer.
- J. O'Donovan requested a status on fixing the scoreboard.
- The board revisited the process for requesting funding for athletic trainers at home events - the AD or Booster Club should pursue current pricing for athletic trainers and present a proposal to the board for consideration.

*Staff Update by M. Braga @ 7:19 pm*

- A. Pulley welcomed M. Braga as the staff representative to the board for 2022-2023 school year.
- As overnight voyages resume, several staff members asked how best to support students who have unique needs or are new to sleeping away from home. The board redirected the question to the administrative and field trip team.

*Financial Update by G. Riggins @ 7:31 pm*

- June reports are delayed by changes in processing and staffing at DPI. Reports will be available at the September meeting.
- State budget was passed in July and initial allotments were processed. The school will receive its first cash deposit from DPI this week. The Finance Committee hopes to be positioned to give a raise earlier in the year, retroactive to July. Magellan raises are benchmarked to the WCPSS scale which has not yet been released.

*School Update by J. O'Donovan @ 7:40 pm*

- Staff Openings and Hires
  - The school is fully staffed except for a 2nd recess coordinator. The approved candidate did not accept the position. To provide adequate support in the beginning weeks of school, J. O'Donovan, S. Regan, school counselors and teachers will assist with lunch and recess.
  - There is a lot of excitement for the new staff members. A meet and greet is scheduled for August 4th from 3:30 - 4:30 pm for students and parents to meet new staff.
- Facility Improvements:
  - Security cameras have been installed in the hallways, office, and foyer. The camera in the lobby is equipped with audio recording and a sign indicating the lobby is being recorded will be installed.
  - A new gym sound system will be installed over fall break.
- Proposed 2022-2023 Goals:

- The following draft goals will be presented to and input solicited from teachers at the opening faculty meeting. The board will continually assess “how it’s going” and “how can we help” with measures suggested by staff.

1 - Creating challenging and joyful learning experiences, every day, every classroom

2 - Nurturing a strong community to support every student’s journey.

3 - Celebrating our successes, big and small.

#### *Organization & Purpose of Founders Event @ 8:15pm*

- The Founders Event is scheduled for Wednesday, September 28 at 6:30 pm. The event was suggested by Magellan Education Foundation board member Jim Derrikson as a celebration of Magellan’s 25th anniversary and reconnection with Magellan’s past. Ali will convene a meeting with key stakeholders to coalesce around the purpose of the event, and ensure there is energy and support to move forward.

#### *New Board Member Search @ 8:23 pm*

- Postponed

#### *2022-2023 Meeting Schedule @ 8:24 pm*

- For the upcoming school year, the board adopted a regular monthly meeting schedule for the third Tuesday of each month with one exception (December 13th). Meeting dates will be published to the school calendar.

Next board meeting is scheduled for Sept 20, 2023 at 6:30 pm.

S. Allaire moved to adjourn, and S. Witty seconded. Meeting adjourned at 8:31 pm.