

Magellan Charter School

Board Meeting

June 23, 2022

6:30 pm

Board members in attendance: Suzy Allaire, Mike Lotterhos, Deirdre O'Malley, Jessica O'Donovan (non-voting), Jessica Oehlich, Ali Pulley, Mallory Underwood, Sean Witty

Visitors: Mike Braga, Sheri Regan

The meeting was called to order by A. Pulley at 6:33 pm. No conflicts of interest relating to the agenda were declared.

Closed Session @ 6:35 pm

- On proper motion by J. Oehlich and seconded by M. Underwood, the board unanimously approved to enter Closed Session pursuant to G.S. 143.318.11(a)(3) to consult with our attorney and preserve the attorney client privilege.
- On proper motion by J. Oehlich and seconded by S. Witty, the board unanimously approved to leave Closed Session.

Approve Minutes by J. Oehlich @ 6:53 pm

- S. Witty moved to approve the 5.6.2022, 5.16.2022, and 6.8.2022 meeting minutes. M. Underwood seconded and the motion passed unanimously.

MaP Update @ 6:55 pm

The board reviewed the following written update provided by MaP President J. Hepp:

- Expressed gratitude for the generous gifts to It's Up to Us annual fundraiser. The goal was exceeded and Map is thrilled to be able to give the school a \$70,000 budgeted gift. A check will be written to Magellan for \$55,638.32 This check is based on the 14K the school has already received.
- MaP Executive Board reconfirmed the offer to gift the Magellan Education Foundation \$15,000 towards the replacement costs for the gym audio system.
- CharterPay will be replaced with a product selected by MaP and G. Riggins.
- An infographic is being created to explain the ways MaP supports the school and invited board member participation.
- A 2-year President Elect position was added to the MaP executive board. MaP is thrilled Erin Grant was elected to this position.
- To embrace Magellan's nautical theme and highlight the importance of volunteers, Map is promoting the "All hands on Deck" theme for 2022-2023.

- Upcoming Dates:

July 1: Transition of MaP Executive positions

Aug 10: Meet the Teacher

Aug 16: First MaP meeting (proposed). All virtual evening meetings.

Booster Update @ 6:55 pm

The board reviewed a written summary provided by Athletic Director L. Harp:

- Booster Club is transitioning the leadership roles of President and Treasurer to Keith Moffatt and Suzanne Lehavot, respectively.
- Seeking an Assistant Cross Country coach and Girls Tennis coach.
- Repairs to the soccer field and scoreboard are being made.
- Gym floor refinishing is set for July 11.
- A sports fee increase is being considered for the upcoming school year.
- Requested the board work with the Booster Club to determine next steps on hiring athletic trainers.

Capital Campaign Update by J. Oehlich @ 7:04 pm

- First year MCS families committed \$58,278 to this year's capital campaign. To date, the Magellan Education Foundation received \$32,603, with the balance of \$27,675 promised over the next four years.

Staff Update by M. Braga @ 7:19 pm

- Will hybrid teaching be offered next year? Decision will be made at a grade rep meeting in August/September.
- A request was made to "black out" doors at the end of the first floor hallway for security purposes. Admin team will work with the facility manager to evaluate options.
- A suggestion was made to actively recruit alumni students and parents for board membership.

School Update by J. O'Donovan @ 7:30 pm

- Staff Openings and Hires
 - Presented finalist for the 8th Grade Social Studies position.
 - J. Oehlich moved to hire Josh Riordan for the 8th Grade Social Studies position. M. Underwood seconded, and the motion passed unanimously.
 - Remaining open positions include 8th Grade Science teacher and two part-time Recess Coordinators.

- *School Schedule and Calendar:*
 - The master school schedule includes a 20 minute Morning Meeting for each homeroom. Staff proposed shifting the start of the school day to 7:55 am to recapture 5 additional core instructional minutes and ensure each core teaching block is 65 minutes long.
 - D. O'Malley moved to change the start of the school day from 8:00 am to 7:55 am. S. Allaire seconded, and the motion passed unanimously.
 - January 27, 2023 is slated for parent-teacher conferences and was originally planned as a remote learning day. Since remote learning days are no longer permitted, staff proposed changing January 27, 2023 to a teacher workday to facilitate parent conferences. This change meets the legislated calendar requirements.
 - J. Oehlrich moved to change January 27, 2023 to a teacher workday. M. Lotterhos seconded, and the motion passed unanimously.

- *Security Cameras:*
 - Staff received four quotes for interior security cameras and selected a vendor. They will conduct a walkthrough to receive a final quote from the preferred vendor and will share details with the board.
 - A request for funding will be made to the Magellan Education Foundation board to purchase the security cameras.

Board members M. Lotterhos and M. Underwood have fulfilled their terms on the board. A. Pulley expressed thanks on behalf of the board for serving as exceptional leaders of Magellan Charter School.

Closed Session @ 8:35 pm

- On proper motion by J. Oehlrich and seconded by D. O'Malley, the board unanimously approved to enter Closed Session pursuant to G.S. 143-318.11(a)(6) to discuss a personnel matter.
- On proper motion by M. Underwood and seconded by M. Lotterhos, the board unanimously approved to leave Closed Session.

Next board meeting is scheduled for July 14, 2023 at 6:30 pm.

J. Oehlrich moved to adjourn, and D. O'Malley seconded. Meeting adjourned at 10:10 pm.