

Magellan Charter School

Board Meeting

May 17, 2022

6:30 pm

Board members in attendance: Suzy Allaire, Jessica O'Donovan (non-voting), Mike Lotterhos, Deirdre O'Malley, Ali Pulley, Mallory Underwood, Sean Witty. *Absent:* Jessica Oehlrich

Visitors: Lisa Tunstall, Sheri Regan, Gina Riggins

The meeting was called to order by A. Pulley at 6:36 pm. No conflicts of interest relating to the agenda were declared.

Closed Session @ 6:38 pm

- On proper motion by M. Underwood and seconded by M. Lotterhos, the board unanimously approved to enter Closed Session pursuant to G.S. 143-318.11(a)(3) to consult with our attorney and preserve the attorney-client privilege.
- On proper motion by M. Underwood and seconded by S. Witty, the board unanimously approved to leave Closed Session.

Approve Minutes @ 7:20pm

- S. Witty moved to approve the 4.5.2022, 4.10.2022, 4.12.2022, 4.18.2022 meeting minutes. M. Underwood seconded, and the motion passed unanimously.

MaP Update @ 7:23 pm

- Upcoming School Events:
5/18 - Virtual MaP Meeting at 8:15 AM
5/20 - Middle School Dance from 7:00 - 10:00 PM
6/2 - All "A" Honor Roll Breakfast
6/9 - 6/11 - School Painting

Booster Update @ 7:25 pm

- Keith Moffat will serve as Booster Club President and Suzanne Lehavot will serve as Booster Club Treasurer.
- Boosters are working to repair the scoreboard and develop the baseball practice field on the adjacent land.
- Because of high student interest in soccer and volleyball, two teams will be created for each sport this fall. Working to secure a second soccer coach, girls tennis coach, and two cross country coaches.

Capital Campaign Update by J. Oehlrich @ 7:35 pm

- Kickoff event was held April 27. Excellent presenters captured the magic of Magellan. To date, received contributions/pledges from families totalling \$10K. Deadline extended to June 3 and email communication will continue.

Financial Update by G. Riggins @ 7:40 pm

- Proposed a contract with Batchelor, Tillery and Roberts to conduct an annual financial audit for \$16,000. This fee remains unchanged from FY21.
- S. Witty moved to approve the annual audit contract with Batchelor, Tillery and Roberts for \$16,000. S. Allaire seconded, and the motion passed unanimously.
- Reviewed monthly budget results.
- Proposed the 2022-2023 budget. Anticipating \$100K less in state revenue, a slight reduction in federal revenue, and projecting local revenue to remain the same.
- S. Witty moved to approve the proposed 2021-2022 budget. M. Lotterhos seconded, and the motion passed unanimously.

School Update by J. O'Donovan @ 8:02 pm

- Approve Face Mask Policy (per senate bill 654) - Currently, masks are recommended but not required except in specific health situations. School staff recommend we continue our mask policy as written.

M. Lotterhos moved to continue with the current mask policy. M. Underwood seconded, and the motion passed unanimously.

- Staffing Update - Actively hiring for three open positions in 8th grade - Science, Math, and Social Studies. Recess Coordinator positions will be posted soon. The staff discussed the possibility of creating a Dean of Students position, a certified staff member that would oversee recess and re-structure recess as PE. Will not be pursued due to budget constraints.
- Security Cameras - Mike O'Shea has pursued multiple quotes, but has only been able to secure one. Will continue to research options.
- Master Schedule - A scheduling committee developed a master schedule for 2022-2023 to accomplish the following goals:
 - Universal morning meeting for grades 3 - 8 to build community, establish strong routines, promote social emotional learning
 - Common first and second periods in grades 5-8 to facilitate cross-grade activities and scheduling for students in above-grade math
 - Core blocks that are 65+ minutes
 - Staggered recess for all grades
 - Staggered CA/Flex for most grades
 - Common planning opportunities for all grades with shared specialists

Closed Session

- On proper motion by M. Underwood and seconded by M. Lotterhos, the board unanimously approved to enter Closed Session pursuant to G.S. 143-318.11(a)(6) to discuss a personnel matter and pursuant to G.S. 143-318.11(a)(5) to discuss material terms of a contract for the acquisition of real property.
- On proper motion by D. O'Malley and seconded by S. Allaire, the board unanimously approved to leave Closed Session.

Next board meeting is scheduled for Thursday, June 23 at 6:30 pm.

M. Underwood moved to adjourn, and D. O'Malley seconded. Meeting adjourned at 9:58 pm.