

# Magellan Charter School

## Board Meeting

March 23, 2022

5:30 pm

*Board members in attendance:* Suzy Allaire, Tate Bombard, Mike Lotterhos, Jessica O'Donovan (non-voting), Jessica Oehlich, Deirdre O'Malley, Ali Pulley (by phone), Mallory Underwood, Sean Witty.

*Visitors:* Melissa Goto, Sheri Regan, Gina Riggins

The meeting was called to order by D. O'Malley at 5:32 pm. No conflicts of interest relating to the agenda were declared.

### *Closed Session @ 5:32 pm*

- On proper motion by J. Oehlich and seconded by S. Witty, the board unanimously approved to enter Closed Session pursuant to G.S. 143-318.11(a)(3) to consult with our attorney and preserve the attorney-client privilege and G.S. 143-318.11(a)(5) to discuss material terms of a contract for the acquisition of real property.
- On proper motion by J. Oehlich and seconded by M. Lotterhos, the board unanimously approved to leave Closed Session.

### *Eagle Scout Project by Landon G. @ 6:35 pm*

- Landon proposed building stairs from the parking lot to the adjacent land and installing a crosswalk from the 5th grade exit to the new stairs. The work will be executed by Landon and members of Troop 100 and facilitated by Stan Crocker and Keith Moffatt.
- M. Underwood moved to approve the proposed Eagle Scout project and recommended a contribution of up to \$1,000 in materials. J. Oehlich seconded, and the motion passed unanimously.

### *Approve Minutes by J. Oehlich @ 6:52 pm*

- J. Oehlich moved to approve the 2.23.2022 and 3.21.2022 meeting minutes. M. Underwood seconded, and the motion passed unanimously.

### *MaP Update @ 6:55 pm*

- The Nominating Committee is identifying candidates for MaP Executive board roles. Plan to add a President Elect position to help ease the transition to MaP

president and split duties to make the role more manageable. President Elect will serve one year then transition into president position their second year.

- MaP has \$20,000 in funds it would like to contribute to the school to fund a new A/V system for the gym. Proposed a possible partnership with the Capital Campaign to fund this project.
- Building Community efforts continue with a school wide picnic (date TBD), informal family meetups, and encouraging attendance at sporting events.
- Upcoming School Events:

3/31- New Family Orientation Night

4/5 - Morning MaP meeting 8:15am

4/23- Spring Clean-up Day

4/29- Cue & Do

5/10- Evening MaP meeting 7:00pm

5/20- Middle School Dance 7-10pm

6/2- All "A" Honor Roll Breakfast

6/9-6/11- School Painting

#### *Booster Update @ 7:13 pm*

- A board member is needed to serve as the Booster liaison. The role includes meeting with the Athletic Director and Booster President to get updates and discuss plans that may need board approval.

#### *Approve Face Mask Policy (per senate bill 654) by J. O'Donovan @ 7:15 pm*

- Currently, masks are recommended but not required except in specific health situations. School staff recommend we continue our mask policy as written.
- M. Underwood moved to continue with the current mask policy. J. Oehlrich seconded, and the motion passed unanimously.

#### *Staff Update by M. Goto @ 7:17 pm*

- No update. Nicole Ahn invited board members to stroll through the hallways to see the output of what grade levels are working on.

#### *Financial Update by G. Riggins @ 7:18 pm*

- Reviewed February financials.

#### *School Update by J. O'Donovan @ 7:20 pm*

- **Staffing** - There are four staff vacancies for next year - 6th Grade Math, 3rd Grade ELA, 8th Grade Science, and Middle School Counselor. Openings have been posted on the website and candidates are being interviewed.
- **Capstone Project** - Staff plan to develop an 8th Grade Capstone project in a future year. For this year, all 8th graders will create a "Portrait of a Mariner", facilitated by Nicole Ahn (Arts Integration Specialist). The projects will be displayed in a graduate gallery.
- **Master Schedule** - Committee has been formed to rethink/redesign the current lunch and recess model.

*Capital Campaign Update by M. Underwood @ 7:42pm*

- Proposed an in-person kickoff event on Wednesday, April 20 that will incorporate video footage and live speakers. With 58 new families, it is an important time in the life of the school to reconnect with what Magellan is about and what makes the school unique.
- Focus projects - upgrade the audio visual equipment in the gym (primary) and install outdoor heaters in the breezeway (secondary).

*Meeting with Founders by M. Lotterhos @ 7:55 pm*

- School founders will present to the board, foundation board, staff, teachers, and key volunteers in the community. The event is scheduled for May 12 at 6:30 pm.
- The board discussed honoring Mary Griffin by naming the gym Griffin Auditorium. An alternate proposal for a library or reading space was discussed.

*Governance Committee Update @ 8:12 pm*

- Presented and discussed three policies for review and adoption: Public Comment (new), Discrimination, Harassment, and Bullying (renamed and revised), Student and Parent Grievance (renamed and revised).
- J. Oehlrich moved to adopt the Public Comment, Discrimination, Harassment, and Bullying, and Student and Parent Grievance policies as presented. S. Witty seconded, and the motion passed unanimously.

*Academic Excellence Update by D. O'Malley @ 8:35 pm*

- 8th-grade schedule has been adjusted to align with other grade level schedules.

Next board meeting is scheduled for Tuesday, April 5 at 6:30 pm.

J. Oehlrich moved to adjourn, and T. Bombard seconded. Meeting adjourned at 8:47 pm.