

Magellan Charter School

Board Meeting

November 16, 2021

6:30 pm

Board members in attendance: Tate Bombard, Larry Cook, Jessica O'Donovan (non-voting), Jessica Oehlich, Deirdre O'Malley, Ali Pulley, Mallory Underwood, Sean Witty. *Absent:* Mike Lotterhos

Visitors: Melissa Goto, Sheri Regan, Gina Riggins

The meeting was called to order by M. Underwood at 6:33 pm. No conflicts of interest relating to the agenda were declared.

Closed Session @ 6:33 pm

- On proper motion by M. Underwood and seconded by J. Oehlich, the board unanimously approved to enter Closed Session pursuant to G.S. 143-318.11(a)(3) to consult with our attorney and preserve the attorney-client privilege.
- On proper motion by M. Underwood and seconded by J. Oehlich, the board unanimously approved to leave Closed Session.

Approve Minutes by J. Oehlich @ 7:48 pm

- A. Pulley moved to approve the 9.22.2021, 10.20.2021, and 10.26.2021 meeting minutes. S. Witty seconded, and the motion passed unanimously.

MaP Update @ 7:53 pm

- It's Up to Us annual fundraising goal was exceeded. There is tremendous gratitude for the continued support by our families. MaP is working with school leaders to determine the best use for this surplus.
- MaP recognized volunteers are feeling stretched thin and parent volunteerism is lower since COVID. They are developing a communication plan to highlight the essential need for parent volunteers to help run the school using social media sites, the school website, and carpool signage. All volunteer signups will be centralized on the school website for easy access.
- Important dates - Pies for Staff - Nov 22, Picture Day Makeup - Dec 8, Step Up Ministries - Dec 16, Book Fair Kickoff - Feb 14, 'Cue & Do - Apr 29

Booster Update by L. Cook @ 8:08 pm

- Waiting to hear back about athletic trainer costs.

Staff Update by M. Goto @ 8:09 pm

- Teachers asked if they would receive bonuses similar to Wake and Durham counties. Will be addressed by G. Riggins when monthly financials are presented.
- Several teachers asked about increasing planning time. Staff are looking into adding an early release day every month for the 2022-2023 school year.

Financial Update by G. Riggins @ 8:12 pm

- Reviewed October budget results.
- Operating under a continuing resolution until a state budget is passed.
- The Finance Committee recommended a \$500 bonus for full-time staff, and a pro-rated bonus for part time staff using funds in our current budget. Once a state budget is passed, the committee will evaluate what raises might be provided.
- The board recognized Gina's effort and care for managing the school funds, especially in a COVID year without a state budget.

School Update by J. O'Donovan @ 8:25 pm

- EOG Results:
 - Presented 2020-2021 EOG results.
- Conferences:
 - Based on the family survey, there is significant interest in creating a parent/teacher conference day. January 26th will be an asynchronous remote learning day so teachers can schedule conferences.
- Campus Highlights:
 - The student leadership team held its first assembly of the year.
 - Buddy program underway for 4th/8th and 3rd/7th graders.
 - Successful parent workshop with Dr. Emily King.
 - Creating "A Day in the Life" video for New Parent Orientation.
 - Most recent installment of The Expedition captures all the magical things happening during the school day.

Approve Face Mask Policy (per senate bill 654) by J. O'Donovan @ 8:59 pm

- The Magellan masking policy states, "All students, staff, and visitors will be required to wear masks while in the building. Students may remove their mask for eating and outdoor activities including recess. However, if students would like

to congregate outdoors with their classmates and talk in close proximity (3 feet or less), they will be asked to re-apply their masks during this time.”

- S. Witty moved to continue the masking policy. Ali Pulley seconded, and the motion was approved unanimously.

Governance Committee Update by J. Oehlich @ 9:02 pm

- The Governance Committee proposed transitioning board officer roles in December 2021 to allow new officers to begin their roles while outgoing officers fulfill the remainder of their board terms.
- Board members were asked to provide feedback and recommendations about officer selection to the Chair prior to the next board meeting.
- The board should continue to be intentional about the length of time officers serve in their roles and be training and keying up other board members to step in. A formal vote on officers will occur annually in June.

Discuss New Family Welcome Calls @ 9:14 pm

- Postponed until next month.

Closed Session @ 9:19 pm

- On proper motion by M. Underwood and seconded by J. Oehlich, the board unanimously approved to enter Closed Session pursuant to G.S. 143-318.11(a)(3) to discuss a personnel matter.
- On proper motion by M. Underwood and seconded by J. Oehlich, the board unanimously approved to leave Closed Session.

A. Pulley moved to approve Sheri Regan’s promotion to Assistant Administrator effective immediately. J. Oehlich seconded, and the motion passed unanimously.

The board is invited to join the staff social at Chow on December 17th at 12pm.

Next board meeting is scheduled for December 9 at 6:30 pm.

A. Pulley moved to adjourn, and S. Witty seconded. Meeting adjourned at 9:59 pm.