

# Magellan Charter School

## Board Meeting

### July 13, 2021

### 6:30 pm

*Board members in attendance:* Tate Bombard, Jessica O'Donovan (non-voting), Jessica Oehlrich, Deirdre O'Malley, Mike Lotterhos, Ali Pulley, Mallory Underwood, Sean Witty.  
*Absent:* Jay Bowman, Larry Cook, Marcia Davis

*Visitors:* Gina Riggins, Sheri Regan

The meeting was called to order by M. Underwood at 6:36 pm. No conflicts of interest relating to the agenda were declared. Board and staff introductions were made.

*Approve Minutes by J. Oehlrich @ 6:51 pm*

- A. Pulley moved to approve the 6.15.2021 and 7.1.2021 meeting minutes. M. Lotterhos seconded, and the motion passed unanimously.

*MaP Update @ 6:53 pm*

- MaP theme for the 2021-2022 school year is “welcome” - welcome to our new administrator, new families, and seasoned families.
- It's Up to Us annual campaign raised nearly \$70,000 in donations and corporate matches in 2020-2021. MaP graciously donated these funds to the school. Planning for the 2021-2022 annual campaign is underway. The active phase of the campaign will run from September 13 - October 8th.
- Don Cvetko orchestrated hallway and door jam painting over the summer. A whole school interior painting is scheduled for June 2023. This is done every 5 years, and was last completed in June 2018.
- Mendell Ireland is coordinating an outdoor back-to-school cleanup day on Saturday, August 7th. Thank you to the Moffat family for the generous donation of mulch.
- Kelly Waldman initiated a new fundraiser through School Supply Boxes. Through this initiative, MaP raised \$615 dollars and provided a convenience for parents.

*Booster Update by M. Lotterhos @ 7:05 pm*

- Larry Cook will serve as the board member Booster liaison beginning August 2021.

*Financial Update by G. Riggins @ 7:08 pm*

- Reviewed June budget results.

*Discuss Board Repository by J. Oehlich @ 7:17 pm*

- Board files will be transferred to a new shared drive location and will have access via their magellancharter.org accounts. Instructions on how to navigate to the repository will be provided.
- Board members should use their Magellan email accounts exclusively to conduct board business.

*Update on Adjacent Land by M. Lotterhos @ 7:31 pm*

- Submission of the rezoning application has been delayed.
- The second neighborhood meeting is postponed until the rezoning application is submitted.

*School Transition Update by J. O'Donovan @ 7:42 pm*

- Presented final candidates for the full-time 5th/6th Grade Exceptional Children's Program teaching position and part-time Elementary Math Specialist position.
- J. Oehlich moved to hire Anika Taylor for the 5th/6th Grade Exceptional Children's Program teaching position, and Kara McLendon for the part-time Elementary Math Specialist position. D. O'Malley seconded, and the motion passed unanimously.
- Currently conducting interviews for a part-time Communication Specialist.
- The board is invited to join the staff for breakfast on August 4 at 8:30 am, the first staff meeting of the 2021-2022 school year.

*Closed Session @ 8:39 pm*

- On proper motion by M. Underwood and seconded by J. Oehlich, the board unanimously approved to enter Closed Session to discuss a personnel matter.
- On proper motion by M. Underwood and seconded by J. Oehlich, the board unanimously approved to leave Closed Session.

Next board meeting is scheduled for Monday, August 23, 2021 at 6:30 pm.

J. Oehlich moved to adjourn, and D. O'Malley seconded. Meeting adjourned at 10:00 pm.